

MAIN PROGRAM: NATIONAL ECONOMIC MANAGEMENT**PROGRAM: GENERAL ADMINISTRATION****Program Objectives:**

To provide general administrative and support services to the office of the Secretary, Deputy Secretaries, the Minister and the overall Department of Treasury, in accordance with the department's established responsibilities.

Program Description:

The provision of support services including financial, accounting, personnel management, training, staff development and provision of logistics, materials and equipment, under the Corporate Services, whilst this program also focus on supporting the Executive Branch and provides support to the general administrative responsibilities for the Minister and the Vice Minister's offices. This program consists of four activities, the expenditures and other data of which are as follows:

ACTIVITY EXECUTIVE BRANCH (TREASURY) (208-1201-1-101)**A. Expenditure (in Thousands of Kina)**

Expenditure Items	Actual	Appropriation	
	2004	2005	2006
111 Salaries and Allowances	3,615.1	346.8	442.6
113 Overtime	9.7	10.0	10.0
114 Leave Fares	15.0	6.0	23.5
121 Travel and Subsistence Expenses	75.5	100.0	150.0
123 Office Materials and Supplies	3.9	5.0	10.0
128 Routine Maintenance Expenses	2.9	5.0	10.0
135 Other Operational Expenses	29.2	15.0	12.0
141 Retirement Benefits, Pensions, Gratuities and Retrenchment	240.9	38.1	50.5
221 Office Furniture and Equipment	19.6		
222 Purchase of Vehicles	166.0		
TOTAL	4,177.8	525.9	708.6

B. Other Data in 2006

- Staffing: 9 -- Secretary:1 - Deputy Secretaries:2(1 vacant) - Executive Officer:1 - Snr.Executive Secretary:1 - Executive Secretaries:2(1 vacant) Assist.Executive Secretary:1(vacant) - Executive Driver:1
- Performance Indicators/Targets: Manage the operations of the department in accordance with its established tasks and responsibilities.

ACTIVITY MINISTER'S ADMINISTRATIVE SUPPORT SERVICES (208-1201-1-102)

A. Expenditure (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2004	2005	2006
121 Travel and Subsistence Expenses	218.5	80.0	180.0
122 Utilities		5.0	5.0
123 Office Materials and Supplies	12.8	13.5	15.0
125 Transport and Fuel	6.6	20.0	25.0
128 Routine Maintenance Expenses	2.4	6.0	5.0
135 Other Operational Expenses	33.7	20.0	25.0
221 Office Furniture and Equipment	13.8		
222 Purchase of Vehicles		90.0	
TOTAL	287.7	234.5	255.0

B. Other Data in 2006

- 1 Vehicles: 1
- 2 Performance Indicators/Targets: Provision of administrative and support services to assist in the performance of his Ministerial duties.

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ACTIVITY CORPORATE SERVICES DIVISION (208-1201-1-103)

A. Expenditure (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2004	2005	2006
111 Salaries and Allowances	1.2	299.2	499.0
112 Wages	7.2		
113 Overtime	12.5	15.0	30.0
114 Leave Fares	12.4	17.5	7.7
121 Travel and Subsistence Expenses		15.0	15.0
122 Utilities	18.1	30.0	50.0
123 Office Materials and Supplies	17.3	17.5	30.0
124 Operational Materials and Supplies	15.8	10.0	10.0
125 Transport and Fuel	134.3	160.0	169.0
126 Administrative Consultancy Fees	49.5		
128 Routine Maintenance Expenses	77.9	63.4	83.4
135 Other Operational Expenses	247.3	85.0	100.0
136 Training	230.2	310.0	310.0
141 Retirement Benefits, Pensions, Gratuities and Retrenchment		17.5	33.9
221 Office Furniture and Equipment	24.5		
222 Purchase of Vehicles			90.0
226 Substantial and Specific Maintenance	189.1		
TOTAL	1,037.4	1,040.1	1,428.0

B. Other Data in 2006

- 1 Staffing: 18 -- FAS:1 - Assistant Secretaries:2(1 vac.) - Financial Controller:1 (vac.) - Prin.Admin Officer:1 - Prin.HR Officers:2(1 vac.) - Principle Personnel Officer:1(vac.) - Accountant:1(vac.) - Certifying Officer:1 (vac.) - Admin.Assistant:1(vac.) - Personnel Officer:1(vac.) - Paying Officer:1(vac) - Examiner:1(vac.) - Commitment Clerk:1(vac.) - Steno Secretary:1 - KBO:1 - Driver:1
- 2 Vehicles: 15
- 3 Performance Indicators/Targets: Provide planning coordination, personnel and general administration support for the Department.

ACTIVITY VICE MINISTER'S ADMINISTRATIVE SUPPORT (208-1201-1-104)

A. Expenditure (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2004	2005	2006
121 Travel and Subsistence Expenses	97.0		90.0
123 Office Materials and Supplies	4.8		5.0
125 Transport and Fuel	38.2		60.0
135 Other Operational Expenses			5.0
221 Office Furniture and Equipment	19.1		
TOTAL	159.0		160.0

B. Other Data in 2006

- 1 Vehicles: 1
- 2 Performance Indicators/Targets: Provision of administrative and support services to assist in the performance of the Vice-Minister's duties.

PROGRAM: MACRO ECONOMIC POLICY ANALYSIS & CO-ORDINATION**Program Objectives:**

To maintain economic growth and overall macroeconomic equilibrium in the medium to long terms, and to facilitate the establishment of policies and guidelines on macroeconomics and institutional issues.

Program Description:

To study and analyse macroeconomic variables (fiscal, monetary, foreign exchange and employment) and prepare policy option papers; to study and prepare policy papers on institutional and cross-sectoral issues, to co-ordinate and monitor the implementation of Government's macroeconomic policy directives. This program consists of one activity, the expenditures and other data of which are as follows:

ACTIVITY ECONOMIC POLICY DIVISION (208-1201-2-101)**A. Expenditure (in Thousands of Kina)**

Expenditure Items	Actual	Appropriation	
	2004	2005	2006
111 Salaries and Allowances	0.1	591.1	826.6
112 Wages	7.1		
113 Overtime	4.3	30.0	31.5
114 Leave Fares	19.1	27.0	17.5
121 Travel and Subsistence Expenses	60.5	92.5	108.4
123 Office Materials and Supplies	16.4	20.0	21.5
128 Routine Maintenance Expenses	2.8	5.5	6.0
135 Other Operational Expenses	32.3	38.0	38.0
141 Retirement Benefits, Pensions, Gratuities and Retrenchment		33.6	35.7
221 Office Furniture and Equipment	19.3		
TOTAL	162.0	837.7	1,085.2

B. Other Data in 2006

- Staffing: 29 -- FAS:1 - Assistant Secretaries:3 - Prin.Economists:3(1 vac.) - Senior Economists:6(1 vac.) - Economists:7(4 vac.) - Assistant Economists:3 - Graduate Trainees:3 - Snr Steno Secretary:1 - KBO:1 - Driver:1
- Performance Indicators/Targets: Co-ordinate and monitor the implementation of Government's macroeconomic policy directives.

PROGRAM: SECTORAL POLICY ANALYSIS AND GOVERNMENT BUDGETING**Program Objectives:**

To establish and maintain necessary co-ordination in the introduction and implementation of sectoral polices, functions and programs, to maintain balanced growth in sectors and government function areas through budgetary allocations and to facilitate implementation of operating agencies' programs, activities and projects.

Program Description:

Provision of services in support of the departments programs, including coordination and preparation of the government's annual budgets, with respective line departments and to introduce modern planning, programming, budgeting and evaluation systems, methods and procedures. This program also focus on providing policy advice on structural reforms, competition policy, resource allocation, public enterprises, the regulatory policies and advice on privatization of state owned enterprises. This program consists of two activities, the expenditure and other data of which are as follows:

ACTIVITY BUDGET DIVISION (208-1201-3-101)**A. Expenditure (in Thousands of Kina)**

Expenditure Items	Actual	Appropriation	
	2004	2005	2006
111 Salaries and Allowances		853.9	1,020.3
112 Wages	12.3		
113 Overtime	102.3	31.3	31.3
114 Leave Fares	59.7	85.5	70.1
121 Travel and Subsistence Expenses	12.7	10.0	25.1
123 Office Materials and Supplies	40.7	39.0	42.0
128 Routine Maintenance Expenses	56.4	19.9	27.1
135 Other Operational Expenses	358.2	442.3	462.3
141 Retirement Benefits, Pensions, Gratuities and Retrenchment		28.0	58.3
221 Office Furniture and Equipment	18.3		
TOTAL	660.7	1,509.9	1,736.5

B. Other Data in 2006

- Staffing: 36 -- First Asst.Secretary:1 - Assistant Secretaries:5 - Principal Budget Officers:3 - Snr Budget Officers:8 - Asst.Snr Budget Officers:9 - Budget Officers:6 - Admin.Officer:1 - KBO:1 - 2 vacancies- Prin. Budget Officer&Budget Officer.
- Performance Indicators/Targets: Preparation of annual budget;Evaluation of expenditure proposals and monitoring of expenditure.

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ACTIVITY STRUCTURAL POLICY & INVESTMENT DIVISION (208-1201-3-102)

A. Expenditure (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2004	2005	2006
111 Salaries and Allowances	2.3	338.3	535.6
112 Wages	15.3		
114 Leave Fares	34.4	17.5	26.0
121 Travel and Subsistence Expenses	13.3	36.5	104.0
123 Office Materials and Supplies	12.5	16.0	23.5
126 Administrative Consultancy Fees	202.3	293.0	290.0
127 Rental of Property	23.3	37.5	
128 Routine Maintenance Expenses	5.8	6.0	16.6
141 Retirement Benefits, Pensions, Gratuities and Retrenchment		32.1	28.7
221 Office Furniture and Equipment	27.0		
TOTAL	336.1	776.9	1,024.4

B. Other Data in 2006

- 1 Staffing: 19 -- First Asst.Secretary:1 - Asst.Secretaries:2 - Prin.Economists:2(1 vac.) - Snr.Economists:5(1 vac.) - Economists:2 - Assistant Economists:2(1 vac.)- Graduate Trainee Economists:2 - Steno Secretary: 1 - KBO:1 - Driver:1(vac.)
- 2 Performance Indicators/Targets: Provide policy advice on the overall analytical framework for structural reform issues and matters relating to competition policy; Provide policy advice on resource allocation,public enterprises and regulatory policyand provide policy advice on privatization of State Owned Enterprises.

PROGRAM: TREASURY OPERATIONS**Program Objectives:**

To minimise the cost of Government debt over the medium term, consistent with the Government's tolerance for financial risk; to develop an efficient market for Government securities; and to prevent, detect and investigate breaches of the Public Finance (Management) Act and fraud against the State.

Program Description:

To provide policy analysis and advice on the management of public debt to coordinate and implement the budgeted annual borrowing, cash management and debt disbursement program; to maintain the debt recording information systems; and to provide audit and inspection services to all levels of Government; to undertake special investigations regarding fraud; and to advise on recoveries and legal issues, including prosecutions. This program consists of two activities, the expenditures and other data are as follows:

ACTIVITY FINANCIAL INSPECTION SERVICES DIVISION (208-1203-4-101)**A. Expenditure (in Thousands of Kina)**

Expenditure Items	Actual	Appropriation	
	2004	2005	2006
111 Salaries and Allowances	6.7	784.4	998.0
112 Wages	12.8		
113 Overtime		3.0	3.0
114 Leave Fares	50.8	94.4	48.0
116 Contract Officers Education Benefits	9.9	5.0	8.5
121 Travel and Subsistence Expenses	25.4	81.4	105.0
122 Utilities	25.0	50.0	34.0
123 Office Materials and Supplies	19.6	22.0	45.1
125 Transport and Fuel	11.7		
127 Rental of Property	42.8	35.0	35.0
128 Routine Maintenance Expenses	15.4	14.0	19.0
135 Other Operational Expenses	25.0	30.0	30.0
141 Retirement Benefits, Pensions, Gratuities and Retrenchment		36.0	87.8
221 Office Furniture and Equipment	35.3		
222 Purchase of Vehicles	80.0		
TOTAL	360.4	1,155.2	1,413.4

B. Other Data in 2006

- Staffing: 37 -- First Asst.Secretary:1 - Asst.Secretaries:3(1 vac) - SNR Legal Officer:1 - Regional Finance Inspectors:3 - Prin.Finance Inspectors:4 1 vac.) - SNR Finance Inspectors:11 - Finance Inspectors:6(3 vac.) - Steno Secretary:1 - KBO:7(1 vac.)
- Performance Indicators/Targets: Provide inspection services to all levels of Governmenta;Provide technical and special investigationsand provide advice on recovery services.

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ACTIVITY FINANCIAL EVALUATION DIVISION (208-1203-4-102)

A. Expenditure (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2004	2005	2006
111 Salaries and Allowances		535.0	682.7
112 Wages	12.8		
113 Overtime	3.2	4.5	
114 Leave Fares	14.5	54.1	16.8
121 Travel and Subsistence Expenses	25.6	50.1	172.0
123 Office Materials and Supplies	13.7	17.0	22.0
126 Administrative Consultancy Fees		15.0	
128 Routine Maintenance Expenses	12.5	14.3	18.0
135 Other Operational Expenses	9.7	10.0	12.0
141 Retirement Benefits, Pensions, Gratuities and Retrenchment		38.8	42.7
221 Office Furniture and Equipment	9.2		
225 Construction, Renovation and Improvement	30.0		
TOTAL	131.3	738.8	966.2

B. Other Data in 2006

- Staffing: 26 -- First Asst.Secretary:1 - Asst.Secretaries:4(1 vac.) - CSDRMS Systems Manager:1 - Principal Financial Analysts:4 - CSDRMS Assistant Manager:1 - SNR Financial Analysts:4 - Financial Analysts:8(3 vac.) - Steno Secretary:1 - KBO:1 - Unattached:1
- Performance Indicators/Targets: Management of Government borrowing requirements from domestic and external sources.

