



**DEPARTMENT OF TREASURY**  
**Budget Division**

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## **BUDGET CIRCULAR 4/2010**

**17 March 2010**

**CIRCULAR LETTER TO:**

**Provincial Administrators, Departmental Heads and Heads of Statutory Authorities**

### **2011 NATIONAL BUDGET TIMETABLE**

#### **1. Purpose**

To provide the key dates and guiding principles for the 2011 National Budget.

#### **2. Distribution**

Heads of Departments, Heads of Statutory Authorities and Provincial Administrators (agencies) should provide key officers in their agency with a copy of this Budget Circular and the Timetable at **Attachment A**.

#### **3. Timetable**

The Timetable provides key dates for the 2011 National Budget. These dates are subject to approval by the National Executive Council (NEC). Treasury will advise agencies of the confirmed dates.

Agencies' 2011 Recurrent and Development Budget Submissions are due by close of business **Friday 6 August 2010**.

- **2011 Recurrent Budget Submissions** must be delivered to the **Department of Treasury**.
- **2011 Development Budget Submissions** must be delivered to the **Department of National Planning and Monitoring**.

The Contact Officers listed at the end of this Circular can provide further information on Recurrent and Development Budget Submissions.

#### **4. Guiding Principles for the 2011 National Budget**

The 2011 National Budget will continue the focus of previous National Budgets of allocating funding to the Government's policy priorities, in particular the national economic and policy priorities outlined in the:

- **Medium Term Fiscal Strategy 2008-2012;**
- **Medium Term Development Strategy (MTDS) 2005-2010 and the MTDS 2010-2015** (*when released*); and

- **Medium Term Debt Strategy 2009-2013.**

Heads of Departments, Heads of Statutory Authorities and Provincial Administrators should ensure their agency's 2011 Budget Submission is framed according to these policies. Copies can be obtained from the Treasury website ([www.treasury.gov.pg](http://www.treasury.gov.pg)).

As part of its 2010 National Budget decision, NEC agreed the Public Service Rightsizing initiatives be re-examined in 2010 as a way of identifying additional funds for improving social indicators over the medium term. NEC tasked the Department of Prime Minister & NEC, with support from Treasury, to prepare a plan outlining major restructuring across the public service for consideration as part of the 2011 National Budget process.

Further information on the 2011 National Budget process, including the issuing of Budget Ceilings, will be provided in future Budget Circulars and at a one day Budget Workshop (date and location to be provided separately by Treasury).

## **5. Budget Discipline**

The Government delivered a balanced National Budget for 2010 and will maintain its prudent approach to fiscal management throughout this year through careful and disciplined allocation and expenditure. I remind Heads of Departments, Heads of Statutory Authorities and Provincial Administrators of your legal responsibility to manage your agency so that it remains within the legislated 2010 Recurrent Budget Appropriation. Should you require further information on your agency's 2010 Recurrent Budget Appropriation please contact the appropriate Treasury officer listed below.

Should additional high priority expenditure be required in your agency, you will need to fund it by identifying savings elsewhere within your agency. This could mean that some of the expenditure items funded in the 2010 Recurrent Budget for your agency may need to be reconsidered.

## **6. Contact Details**

### **Recurrent Budget (Department of Treasury)**

Economic & Infrastructure Sector	Mr Ropit Botong	312 8781
Social Sector	Ms Ruth Veapi	312 8753
Law & Order Sector	Mr Ravu Paku	312 8838
Administrative Sector	Mr Rudolph Aigili	312 8737
Provincial Sector	Mr Lazarus Enker	312 8739

### **Development Budget (Department of National Planning & Monitoring)**

Economic Sector	Mr Jeffery Yakopya	328 8505
Infrastructure Sector	Mr Napoleon Henry	328 8321
Social Sector	Ms Rose Koyama	328 8378
Law & Justice & Administrative Sectors	Mr Paul Danggun	328 8333
Police & Defence	Mr Willie Kumanga	328 8510
Provincial Sector	Mr Otto Tean	325 8940
HIV/AIDS & Climate Change	Mr Varigini Badira	328 8378

**Simon Tosali**  
Acting Secretary

**Attachment A:** 2011 National Budget Timetable