

208	DEPARTMENT OF TREASURY	208
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Summary of Expenditure by Program Structure (in Thousands of Kina)

	Description	Actual	Appropriation	
		2010	2011	2012
MAIN PROGRAM	NATIONAL ECONOMIC MANAGEMENT	8,705.3	10,184.2	12,436.0
PROGRAM	GENERAL ADMINISTRATION	4,124.1	5,054.2	6,966.7
ACTIVITY	Executive Branch (Treasury)	1,038.1	1,134.1	2,448.1
ACTIVITY	Ministerial Support Services	197.1	267.3	350.0
ACTIVITY	Corporate Services Division	2,606.2	3,050.0	3,567.3
ACTIVITY	Vice Minister'S Administrative Support	45.3	100.0	150.0
ACTIVITY	Ministerial Sectoral Committee	237.4	502.8	451.3
PROGRAM	MACRO ECONOMIC POLICY ANALYSIS AND	1,350.9	1,450.0	2,131.4
	CO-ORDINATION			
ACTIVITY	Economic Policy Division	1,350.9	1,450.0	2,131.4
PROGRAM	SECTORAL POLICY ANALYSIS AND GOVERNMENT	3,230.3	3,680.0	3,337.9
	BUDGETING			
ACTIVITY	Budget Division	2,253.0	2,390.0	2,151.1
ACTIVITY	Structural Policy & Investment Division	977.2	1,290.0	1,186.8
MAIN PROGRAM	PUBLIC FINANCE MANAGEMENT	3,001.7	3,760.0	3,774.4
PROGRAM	TREASURY OPERATIONS	3,001.7	3,760.0	3,774.4
ACTIVITY	Financial Inspection Services Division	1,682.1	2,310.0	2,247.4
ACTIVITY	Financial Evaluation Division	1,319.6	1,450.0	1,527.0
GRAND TOTAL		11,706.9	13,944.2	16,210.4

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Summary of Expenditure by Items (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2010	2011	2012
CURRENT EXPENDITURE	11,322.5	13,484.8	15,553.6
Personal Emoluments	6,676.4	8,552.1	10,969.5
111 Salaries and Allowances	6,074.1	7,784.6	10,394.3
112 Wages	196.7	77.0	105.6
113 Overtime	132.9	284.4	187.0
114 Leave Fares	272.7	395.5	271.2
116 Contract Officers Education Benefits		10.6	11.4
Goods and Other Services	3,774.7	4,547.7	4,534.1
121 Travel and Subsistence Expenses	1,065.8	1,300.0	1,637.0
122 Utilities	31.8	95.5	51.7
123 Office Materials and Supplies	393.6	369.0	391.1
124 Operational Materials and Supplies	35.9	45.0	47.0
125 Transport and Fuel	224.3	304.5	214.0
126 Administrative Consultancy Fees	248.1	258.2	260.0
127 Rental of Property	92.3	85.8	85.8
128 Routine Maintenance Expenses	100.8	236.0	250.0
135 Other Operational Expenses	1,099.5	1,313.7	947.5
136 Training	482.6	540.0	650.0
Current Transfers	871.4	385.0	50.0
141 Retirement Benefits, Pensions, Gratuities and Retrenchment	871.4	385.0	50.0
CAPITAL EXPENDITURE	384.4	459.4	656.8
Capital Formation	384.4	459.4	656.8
221 Office Furniture and Equipment	295.5	349.4	236.8
222 Purchase of Vehicles	88.9	110.0	270.0
224 Plant, Equipment and Machinery			150.0
TOTAL	11,706.9	13,944.2	16,210.4

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MAIN PROGRAM: NATIONAL ECONOMIC MANAGEMENT

PROGRAM: GENERAL ADMINISTRATION

Program Objectives:

To provide general administrative and support services to the office of the Secretary, Deputy Secretaries, the Minister and the overall Department of Treasury, in accordance with the department's established responsibilities.

Program Description:

The provision of support services including financial, accounting, personnel management, training, staff development and provision of logistics, materials and equipment, under the Corporate Services, whilst this program also focus on supporting the Executive Branch and provides support to the general administrative responsibilities for the Minister and the Vice Minister's offices. This program consists of four activities, the expenditures and other data of which are as follows:

ACTIVITY EXECUTIVE BRANCH (TREASURY) (208-1201-1-101)

A. Expenditure (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2010	2011	2012
111 Salaries and Allowances	743.3	729.8	1,380.2
113 Overtime	9.1	30.0	
114 Leave Fares	30.5	25.0	43.0
121 Travel and Subsistence Expenses	154.6	160.3	601.1
123 Office Materials and Supplies	20.0	39.6	28.0
125 Transport and Fuel			9.2
128 Routine Maintenance Expenses	8.3	15.0	10.0
135 Other Operational Expenses	28.3	30.0	30.0
141 Retirement Benefits, Pensions, Gratuities and Retrenchment	27.6	61.1	11.4
221 Office Furniture and Equipment	16.5	43.3	65.2
222 Purchase of Vehicles			120.0
224 Plant, Equipment and Machinery			150.0
TOTAL	1,038.1	1,134.1	2,448.1

B. Other Data in 2012

- Staffing 12: Secretary 1; Deputy Secretaries 2; Executive Officer 2; Snr.Executive Secretary 1; Executive Secretaries 3; Assist.Executive Secretary 2; Executive Driver 1.
- Vehicles: 2
- Performance Indicators/Targets: Manage the operations of the department in accordance with its established tasks and responsibilities.

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ACTIVITY MINISTERIAL SUPPORT SERVICES (208-1201-1-102)

A. Expenditure (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2010	2011	2012
121 Travel and Subsistence Expenses	163.1	180.0	250.0
122 Utilities		10.0	5.0
123 Office Materials and Supplies	15.1	20.0	11.7
125 Transport and Fuel	1.8	20.0	10.0
128 Routine Maintenance Expenses	0.2	5.0	13.3
135 Other Operational Expenses	10.3	20.0	20.0
221 Office Furniture and Equipment	6.4	12.3	40.0
TOTAL	197.1	267.3	350.0

B. Other Data in 2012

- 1 Vehicles: 1
- 2 Performance Indicators/Targets: Provision of administrative and support services to assist in the performance of his Ministerial duties.

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ACTIVITY CORPORATE SERVICES DIVISION (208-1201-1-103)

A. Expenditure (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2010	2011	2012
111 Salaries and Allowances	610.9	1,310.7	1,945.7
112 Wages	35.3		105.6
113 Overtime	35.3	46.0	30.0
114 Leave Fares	55.5	67.6	61.2
121 Travel and Subsistence Expenses	78.4	30.0	
122 Utilities	17.3	55.5	30.0
123 Office Materials and Supplies	73.4	65.0	68.1
124 Operational Materials and Supplies	35.9	41.0	24.3
125 Transport and Fuel	214.2	234.5	165.8
128 Routine Maintenance Expenses	42.8	72.8	72.0
135 Other Operational Expenses	411.9	474.7	376.0
136 Training	482.6	540.0	650.0
141 Retirement Benefits, Pensions, Gratuities and Retrenchment	440.3	50.3	38.6
221 Office Furniture and Equipment	72.4	61.9	
TOTAL	2,606.2	3,050.0	3,567.3

B. Other Data in 2012

- 1 Staffing 22: FAS 1; Assistant Secretaries 2; Prin. Admin officer 1; Prin. HR Officers 2; Personnel Manager 1; Personnel Officer 1; Asst. Admin. Officer 1; Accountant 1; Certifying Officer 1; Paying Officer 1; Examiner 1; Commitment Clerk 1; Steno Sec 2; Keyboard Operator 2; Driver 2; Admin. Officer 1; HR Information System Officer 1.
- 2 Vehicles: 2
- 3 Performance Indicators/Targets: Provide planning coordination, personnel and general administration support for the Department.

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ACTIVITY VICE MINISTER'S ADMINISTRATIVE SUPPORT (208-1201-1-104)

A. Expenditure (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2010	2011	2012
121 Travel and Subsistence Expenses	8.2	20.0	60.0
123 Office Materials and Supplies	4.9	10.0	20.0
125 Transport and Fuel		30.0	20.0
128 Routine Maintenance Expenses			5.0
135 Other Operational Expenses	8.5	11.2	15.0
221 Office Furniture and Equipment	23.7	28.8	30.0
TOTAL	45.3	100.0	150.0

B. Other Data in 2012

- 1 Vehicles: 1
- 2 Performance Indicators/Targets: Provision of administrative and support services to assist in the performance of the Vice-Minister's duties.

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ACTIVITY MINISTERIAL SECTORAL COMMITTEE (208-1201-1-105)

A. Expenditure (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2010	2011	2012
112 Wages	15.3	77.0	
121 Travel and Subsistence Expenses	20.0	135.0	150.0
123 Office Materials and Supplies	39.4	30.0	40.0
125 Transport and Fuel	8.3	20.0	9.0
126 Administrative Consultancy Fees	103.8	105.8	110.0
128 Routine Maintenance Expenses	0.6	20.0	5.0
135 Other Operational Expenses	21.7	50.0	50.0
221 Office Furniture and Equipment	28.3	65.0	17.3
222 Purchase of Vehicles			70.0
TOTAL	237.4	502.8	451.3

B. Other Data in 2012

- 1 Vehicles: 1
- 2 Performance Indicators/Targets: To assist the Prime Minister and NEC in carrying out their respective functions by reviewing and making recommendations on any matter requiring the attention including Submissions for the NEC.

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PROGRAM: MACRO ECONOMIC POLICY ANALYSIS & CO-ORDINATION

Program Objectives:

To maintain economic growth and overall macroeconomic equilibrium in the medium to long terms, and to facilitate the establishment of policies and guidelines on macroeconomics and institutional issues.

Program Description:

To study and analyse macroeconomic variables (fiscal, monetary, foreign exchange and employment) and prepare policy option papers; to study and prepare policy papers on institutional and cross-sectoral issues, to co-ordinate and monitor the implementation of Government's macroeconomic policy directives. This program consists of one activity, the expenditures and other data of which are as follows:

ACTIVITY ECONOMIC POLICY DIVISION (208-1201-2-101)

A. Expenditure (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2010	2011	2012
111 Salaries and Allowances	1,006.3	1,090.8	1,921.6
112 Wages	17.4		
113 Overtime	22.2	69.0	48.0
114 Leave Fares	36.3	19.6	9.0
121 Travel and Subsistence Expenses	129.8	118.1	
123 Office Materials and Supplies	31.3	42.0	45.0
128 Routine Maintenance Expenses	3.5	4.9	22.0
135 Other Operational Expenses	26.6	50.0	50.0
141 Retirement Benefits, Pensions, Gratuities and Retrenchment	41.6	43.4	
221 Office Furniture and Equipment	35.8	12.2	35.8
TOTAL	1,350.9	1,450.0	2,131.4

B. Other Data in 2012

- Staffing 31: FAS 1; Assistant Secretaries 3; Prin.Economists 3; Senior Economists 6; Economists 7; Assistant Economists 3; Graduate Trainees 4; Senior Steno Secretary 3; Driver 1.
- Vehicles: 1
- Performance Indicators/Targets: Co-ordinate and monitor the implementation of Government's macroeconomic policy directives.

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PROGRAM: SECTORAL POLICY ANALYSIS AND GOVERNMENT BUDGETING

Program Objectives:

To establish and maintain necessary co-ordination in the introduction and implementation of sectoral policies, functions and programs, to maintain balanced growth in sectors and government function areas through budgetary allocations and to facilitate implementation of operating agencies' programs, activities and projects.

Program Description:

Provision of services in support of the departments programs, including coordination and preparation of the government's annual budgets, with respective line departments and to introduce modern planning, programming, budgeting and evaluation systems, methods and procedures. This program also focus on providing policy advice on structural reforms, competition policy, resource allocation, public enterprises, the regulatory policies and advice on privatization of state owned enterprises. This program consists of two activities, the expenditure and other data of which are as follows:

ACTIVITY BUDGET DIVISION (208-1201-3-101)

A. Expenditure (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2010	2011	2012
111 Salaries and Allowances	1,130.5	1,334.8	1,552.1
112 Wages	6.0		
113 Overtime	59.0	122.3	87.0
114 Leave Fares	58.8	109.0	48.0
121 Travel and Subsistence Expenses	70.0	61.2	
123 Office Materials and Supplies	78.0	63.0	67.5
128 Routine Maintenance Expenses	23.7	48.0	55.5
135 Other Operational Expenses	512.5	566.5	292.5
141 Retirement Benefits, Pensions, Gratuities and Retrenchment	269.4	56.7	
221 Office Furniture and Equipment	45.1	28.5	48.5
TOTAL	2,253.0	2,390.0	2,151.1

B. Other Data in 2012

- 1 Staffing 39: First Asst.Secretary 1; Assistant Secretaries 5; Principal Budget Officers 5; Senior Budgets Officers 9; Assistant Senior Budget Officers 9; Budget Officers 8; S/Personal Assistant 1; Administrative Assistant 1.
- 2 Vehicles: 1
- 3 Performance Indicators/Targets: Preparation of annual budget;Evaluation of expenditure proposals and monitoring of expenditure.

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ACTIVITY STRUCTURAL POLICY & INVESTMENT DIVISION (208-1201-3-102)

A. Expenditure (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2010	2011	2012
111 Salaries and Allowances	525.9	839.5	881.0
112 Wages	33.1		
113 Overtime	3.6	5.0	5.0
114 Leave Fares	29.9	19.0	28.0
121 Travel and Subsistence Expenses	109.2	179.1	
123 Office Materials and Supplies	59.5	25.0	24.0
126 Administrative Consultancy Fees	144.4	120.0	120.0
128 Routine Maintenance Expenses	10.9	17.9	14.8
135 Other Operational Expenses	37.1	40.0	34.0
141 Retirement Benefits, Pensions, Gratuities and Retrenchment	9.2	31.9	
221 Office Furniture and Equipment	14.4	12.6	
222 Purchase of Vehicles			80.0
TOTAL	977.2	1,290.0	1,186.8

B. Other Data in 2012

- 1 Staffing 20: First Asst.Secretary 1; Asst.Secretaries 2; Prin.Economists 2; Snr.Economists 5; Economists 2; Assistant Economists 2; Graduate Trainee Economists 2; Steno Secretary 1; KBO 2; Driver 1.
- 2 Vehicles: 1
- 3 Performance Indicators/Targets: Provide policy advice on the overall analytical framework for structural reform issues and matters relating to competition policy; Provide policy advice on resource allocation, public enterprises and regulatory policy and provide policy advice on privatization of State Owned Enterprises.

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MAIN PROGRAM: PUBLIC FINANCE MANAGEMENT

PROGRAM: TREASURY OPERATIONS

Program Objectives:

To minimise the cost of Government debt over the medium term, consistent with the Government's tolerance for financial risk; to develop an efficient market for Government securities; and to prevent, detect and investigate breaches of the Public Finance (Management) Act and fraud against the State.

Program Description:

To provide policy analysis and advice on the management of public debt to coordinate and implement the budgeted annual borrowing, cash management and debt disbursement program; to maintain the debt recording information systems; and to provide audit and inspection services to all levels of Government; to undertake special investigations regarding fraud; and to advise on recoveries and legal issues, including prosecutions. This program consists of two activities, the expenditures and other data are as follows:

ACTIVITY FINANCIAL INSPECTION SERVICES DIVISION (208-1203-4-101)

A. Expenditure (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2010	2011	2012
111 Salaries and Allowances	1,102.7	1,472.3	1,622.5
112 Wages	74.9		
113 Overtime		3.0	7.0
114 Leave Fares	40.4	98.8	57.0
116 Contract Officers Education Benefits		10.6	11.4
121 Travel and Subsistence Expenses	166.0	250.0	329.3
122 Utilities	14.5	30.0	16.7
123 Office Materials and Supplies	19.0	35.0	35.0
124 Operational Materials and Supplies		4.0	22.7
127 Rental of Property	92.3	85.8	85.8
128 Routine Maintenance Expenses	4.8	20.0	20.0
135 Other Operational Expenses	14.6	40.0	40.0
141 Retirement Benefits, Pensions, Gratuities and Retrenchment	53.2	85.4	
221 Office Furniture and Equipment	11.0	65.1	
222 Purchase of Vehicles	88.9	110.0	
TOTAL	1,682.1	2,310.0	2,247.4

B. Other Data in 2012

- 1 Staffing 40: First Asst.Secretary 1; Asst.Secretaries 4; SNR Legal Officer 1; Regional Finance Inspectors 3; Prin.Finance Inspectors 6; SNR Finance Inspectors 12; Finance Inspectors 12; Steno Secretary 1.
- 2 Vehicles: 1
- 3 Performance Indicators/Targets: Provide inspection services to all levels of Governmenta;Provide technical and special investigationsand provide advice on recovery services.

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ACTIVITY FINANCIAL EVALUATION DIVISION (208-1203-4-102)

A. Expenditure (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2010	2011	2012
111 Salaries and Allowances	954.6	1,006.7	1,091.2
112 Wages	14.7		
113 Overtime	3.8	9.1	10.0
114 Leave Fares	21.1	56.5	25.0
121 Travel and Subsistence Expenses	166.5	166.3	246.6
123 Office Materials and Supplies	53.0	39.4	51.8
126 Administrative Consultancy Fees		32.4	30.0
128 Routine Maintenance Expenses	5.9	32.4	32.4
135 Other Operational Expenses	28.0	31.3	40.0
141 Retirement Benefits, Pensions, Gratuities and Retrenchment	30.1	56.2	
221 Office Furniture and Equipment	41.9	19.7	
TOTAL	1,319.6	1,450.0	1,527.0

B. Other Data in 2012

- 1 Staffing 29: First Asst.Secretary 1; Asst.Secretaries 4; CS-DRS Manager 2; Principal Fin. Analysts 4; Senior Fin. Analysts 4; Financial Analysts 9; Steno. Secretary 2; Keyboard Operator 3.
- 2 Vehicles: 1
- 3 Performance Indicators/Targets: Management of Government borrowing requirements from domestic and external sources.