

206	DEPARTMENT OF FINANCE	206
-----	-----------------------	-----

Summary of Expenditure by Program Structure (in Thousands of Kina)

	Description	Actual	Appropriation	
		2009	2010	2011
MAIN PROGRAM	PUBLIC FINANCE MANAGEMENT	11,415.1	11,080.2	14,622.7
PROGRAM	TREASURY OPERATIONS	11,415.1	11,080.2	14,622.7
ACTIVITY	Technical Development & Support	1,897.4	1,918.1	1,987.0
ACTIVITY	Internal Audits	2,584.5	2,393.9	2,384.2
ACTIVITY	Revenue Division	1,034.0	1,251.9	1,286.2
ACTIVITY	Accounting Framework	2,735.0	2,030.8	3,200.0
ACTIVITY	Prov & District Financial Management	1,296.1	1,592.7	3,281.3
ACTIVITY	Cash Management & Expenditure Control	1,868.1	1,892.8	2,484.0
MAIN PROGRAM	NATIONAL ECONOMIC MANAGEMENT	12,202.5	8,012.9	7,801.7
PROGRAM	GENERAL ADMINISTRATION	12,202.5	8,012.9	7,801.7
ACTIVITY	Top Management & Administrative Services	8,118.2	3,925.1	4,337.0
ACTIVITY	Security & Cleaning Contracts	996.4	1,030.0	1,112.4
ACTIVITY	Executive Branch (Finance)	3,087.9	3,057.8	2,352.3
GRAND TOTAL		23,617.6	19,093.1	22,424.4

206	DEPARTMENT OF FINANCE	206
-----	-----------------------	-----

Summary of Expenditure by Items (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2009	2010	2011
CURRENT EXPENDITURE	22,303.4	18,292.8	21,724.4
Personal Emoluments	8,241.4	8,500.9	9,145.5
111 Salaries and Allowances	7,473.9	7,879.3	8,637.2
112 Wages	68.9	78.6	50.7
113 Overtime	144.7	127.9	127.9
114 Leave Fares	433.9	415.1	329.7
116 Contract Officers Education Benefits	120.0		
Goods and Other Services	12,091.0	8,245.9	11,327.9
121 Travel and Subsistence Expenses	550.5	866.0	1,150.0
123 Office Materials and Supplies	241.6	334.0	480.0
124 Operational Materials and Supplies	259.0	335.2	450.0
125 Transport and Fuel	489.9	489.2	521.9
126 Administrative Consultancy Fees	2,274.4	1,594.0	2,114.0
128 Routine Maintenance Expenses	1,912.4	924.7	2,688.7
135 Other Operational Expenses	4,439.5	2,002.8	2,016.2
136 Training	1,923.7	1,700.0	1,907.1
Current Transfers	1,971.0	1,546.0	1,251.0
141 Retirement Benefits, Pensions, Gratuities and Retrenchment	927.5	545.1	475.1
142 Membership Fees and Contributions	1,043.5	1,000.9	775.9
CAPITAL EXPENDITURE	1,314.2	800.3	700.0
Capital Formation	1,314.2	800.3	700.0
221 Office Furniture and Equipment	523.2	300.3	520.0
222 Purchase of Vehicles	791.0		150.0
225 Construction, Renovation and Improvement			30.0
226 Substantial and Specific Maintenance		500.0	
TOTAL	23,617.6	19,093.1	22,424.4

206	DEPARTMENT OF FINANCE	206
-----	-----------------------	-----

MAIN PROGRAM: PUBLIC FINANCE MANAGEMENT

PROGRAM: TREASURY OPERATIONS

Program Objectives:

To ensure efficient cash management and achievement of Government budgetary targets on revenue and expenditure and proper implementation of Government fiscal policies ; to facilitate revenue collection and improve revenue management in revenue collecting agencies.

Program Description:

To assist in setting revenue and expenditure targets; to co-ordinate and monitor revenue collection; to examine potential revenue sources and make recommendations on such sources in accordance with government macro-economic policies, to prepare and submit timely and accurate financial statement in accordance with relevant laws and financial regulations. This program consists of four activities, the expenditures and other data of which are as follows:

ACTIVITY TECHNICAL DEVELOPMENT & SUPPORT (206-1203-1-105)

A. Expenditure (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2009	2010	2011
111 Salaries and Allowances	565.4	979.9	905.2
114 Leave Fares	39.3	71.3	50.6
121 Travel and Subsistence Expenses	3.2	24.4	84.4
123 Office Materials and Supplies	26.0	20.0	35.0
124 Operational Materials and Supplies	21.7	30.0	30.0
125 Transport and Fuel	15.8	21.0	22.0
128 Routine Maintenance Expenses	14.7	20.0	60.8
135 Other Operational Expenses	272.8	212.1	72.8
136 Training	832.0	500.0	707.3
141 Retirement Benefits, Pensions, Gratuities and Retrenchment	18.8	9.4	9.4
142 Membership Fees and Contributions			5.0
221 Office Furniture and Equipment	87.8	30.0	4.5
TOTAL	1,897.4	1,918.1	1,987.0

B. Other Data in 2011

- 1 Staffing 28: Staff on Strength 26: vacancies 2.
- 2 Vehicles: 1
- 3 Performance Indicators/targets: Conduct training in all the provinces and districts; anticipate to train more than 5000 officers of the provinces and district level.

206	DEPARTMENT OF FINANCE	206
-----	-----------------------	-----

ACTIVITY INTERNAL AUDITS (206-1203-1-126)

A. Expenditure (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2009	2010	2011
111 Salaries and Allowances	1,359.1	733.5	920.1
112 Wages		12.8	
113 Overtime	14.4	15.0	15.0
114 Leave Fares	38.2	42.1	53.9
121 Travel and Subsistence Expenses	187.4	168.4	364.2
123 Office Materials and Supplies	20.0	30.0	45.0
124 Operational Materials and Supplies	19.0	20.0	27.5
125 Transport and Fuel	44.9	41.9	60.0
128 Routine Maintenance Expenses	69.5	55.0	35.0
135 Other Operational Expenses	202.6	200.0	505.0
141 Retirement Benefits, Pensions, Gratuities and Retrenchment	47.5	44.3	38.5
142 Membership Fees and Contributions	543.5	1,000.9	270.0
221 Office Furniture and Equipment	38.5	30.0	50.0
TOTAL	2,584.5	2,393.9	2,384.2

B. Other Data in 2011

- 1 Staffing 28: Staff on Strength 25; Vacancies 3.
- 2 Vehicle: 2
- 3 Performance Indicators/Targets: To carry out internal audits for the department.

206	DEPARTMENT OF FINANCE	206
-----	-----------------------	-----

ACTIVITY REVENUE DIVISION (206-1203-1-127)

A. Expenditure (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2009	2010	2011
111 Salaries and Allowances	544.5	823.6	730.3
113 Overtime			17.1
114 Leave Fares	28.6		28.4
121 Travel and Subsistence Expenses	5.3	26.5	96.7
123 Office Materials and Supplies	13.0	34.5	130.0
124 Operational Materials and Supplies	43.4	80.0	
125 Transport and Fuel	30.0	37.3	26.6
128 Routine Maintenance Expenses	66.4		
135 Other Operational Expenses	94.3	220.0	73.9
141 Retirement Benefits, Pensions, Gratuities and Retrenchment	64.1		41.3
221 Office Furniture and Equipment	15.4	30.0	111.9
222 Purchase of Vehicles	129.0		
225 Construction, Renovation and Improvement			30.0
TOTAL	1,034.0	1,251.9	1,286.2

B. Other Data in 2011

- 1 Staffing 23: Staff on Strength 20; Vacancies 3.
- 2 Vehicles: 1
- 3 Performance Indicators/Targets: To effectively and efficiently maximise the collection of non tax revenue. Review rates and charges of user fee at timely intervals and look into new areas of non-tax Revenue to broaden the Revenue base.

206	DEPARTMENT OF FINANCE	206
-----	-----------------------	-----

ACTIVITY ACCOUNTING FRAMEWORK (206-1203-1-128)

A. Expenditure (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2009	2010	2011
111 Salaries and Allowances	892.7	1,353.2	1,692.8
112 Wages			50.7
113 Overtime	2.8	3.4	40.0
114 Leave Fares	76.0	36.0	82.0
121 Travel and Subsistence Expenses	26.6	125.1	91.0
123 Office Materials and Supplies	6.2	30.0	100.0
124 Operational Materials and Supplies	43.3	40.0	325.6
125 Transport and Fuel	25.4	41.6	67.2
126 Administrative Consultancy Fees	350.7		386.0
128 Routine Maintenance Expenses	23.4	20.0	10.0
135 Other Operational Expenses	713.2	274.2	135.0
141 Retirement Benefits, Pensions, Gratuities and Retrenchment	206.4	77.3	95.7
221 Office Furniture and Equipment	50.0	30.0	124.0
222 Purchase of Vehicles	318.2		
TOTAL	2,735.0	2,030.8	3,200.0

B. Other Data in 2011

- 1 Indicators Performance/Targets 1
- 1 Staffing 35: Staff on Strength 30; vacancies 5.
- 2 Vehicles: 2
- 3 Performance Indicators/Targets: To provide policy advice and options to the Government about the structure and operation of the Financial Management Framework. The Division monitors the accounting functions of government and exercises leadership aimed at ensuring the function is conducted professionally, effectively and in accordance with the Finance Framework. In addition, the Division undertakes centralized accounting operation, the Division undertakes centralized accounting operation including management of the government payroll, the Trust Fund, maintenance of the General Ledger and the compilation and publication of the annual public accounts and various internal reports.

206	DEPARTMENT OF FINANCE	206
-----	-----------------------	-----

ACTIVITY PROV & DISTRICT FINANCIAL MANAGEMENT (206-1203-1-129)

A. Expenditure (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2009	2010	2011
111 Salaries and Allowances	375.3	823.6	812.3
113 Overtime	14.8	68.0	16.0
114 Leave Fares	35.7	105.5	44.0
121 Travel and Subsistence Expenses	181.2	177.0	150.0
123 Office Materials and Supplies	35.0	67.5	51.3
124 Operational Materials and Supplies	27.6	40.0	
125 Transport and Fuel	76.7	87.9	115.0
128 Routine Maintenance Expenses	20.0	31.7	1,748.4
135 Other Operational Expenses	341.4	151.5	161.5
141 Retirement Benefits, Pensions, Gratuities and Retrenchment	118.2		87.8
221 Office Furniture and Equipment	70.2	40.0	95.0
TOTAL	1,296.1	1,592.7	3,281.3

B. Other Data in 2011

- 1 Staffing 36: Staff on Strength 35; vacancies 1.
- 2 Vehicles: 3
- 3 Performance Indicators/Targets: To provide management advice and maintain high level of effective interactive systems, to enable operational efficiency and effective- ness thus promote transparency and accountability in the management of public resources at the Provincial and District levels.

206	DEPARTMENT OF FINANCE	206
-----	-----------------------	-----

ACTIVITY CASH MANAGEMENT & EXPENDITURE CONTROL (206-1203-1-130)

A. Expenditure (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2009	2010	2011
111 Salaries and Allowances	1,115.7	1,386.0	1,372.3
112 Wages	20.0	36.8	
113 Overtime	56.7		39.8
114 Leave Fares	102.0	69.6	53.5
121 Travel and Subsistence Expenses	10.7	35.6	92.7
123 Office Materials and Supplies	52.9	70.0	40.0
124 Operational Materials and Supplies	44.4	83.2	20.0
125 Transport and Fuel	75.4	57.8	55.0
126 Administrative Consultancy Fees			535.2
128 Routine Maintenance Expenses	45.9	25.0	42.1
135 Other Operational Expenses	133.0	50.0	98.0
141 Retirement Benefits, Pensions, Gratuities and Retrenchment	136.7	32.5	65.7
221 Office Furniture and Equipment	74.8	46.3	69.7
TOTAL	1,868.1	1,892.8	2,484.0

B. Other Data in 2011

- 1 Staffing 50: Staff on Strength 47; Vacancies 3.
- 2 Vehicles: 3
- 3 Performance Indicators/Targets: To carry out overall expenditure function and facilitate various payment of grants to provinces, statutory authorities, court order and other payments as well as providing reports to our clients as and when required. Improve and maintain a financial management framework to mitigate existing risks over public money related to fraud or lost.

206	DEPARTMENT OF FINANCE	206
-----	-----------------------	-----

MAIN PROGRAM: NATIONAL ECONOMIC MANAGEMENT

PROGRAM: GENERAL ADMINISTRATION

Program Objectives:

Program Description:

ACTIVITY TOP MANAGEMENT AND ADMINISTRATIVE SERVICES (206-1201-1-101)

A. Expenditure (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2009	2010	2011
111 Salaries and Allowances	1,708.6	1,178.1	1,407.1
112 Wages	48.9	14.3	
113 Overtime	36.1	31.5	
114 Leave Fares	87.6	49.6	17.3
121 Travel and Subsistence Expenses	49.4	100.0	50.0
123 Office Materials and Supplies	53.6	52.0	45.7
124 Operational Materials and Supplies	59.5	42.0	46.9
125 Transport and Fuel	108.8	91.0	61.6
126 Administrative Consultancy Fees	688.2	150.0	245.4
128 Routine Maintenance Expenses	1,672.6	400.0	350.0
135 Other Operational Expenses	1,312.2	455.0	300.0
136 Training	1,091.7	1,200.0	1,199.8
141 Retirement Benefits, Pensions, Gratuities and Retrenchment	244.6	111.6	48.3
142 Membership Fees and Contributions	500.0		500.0
221 Office Furniture and Equipment	186.6	50.0	64.9
222 Purchase of Vehicles	270.0		
TOTAL	8,118.2	3,925.1	4,337.0

B. Other Data in 2011

- 1 Staffing 40: 37 SOS; vacancies 3.
- 2 Vehicles: 4
- 3 Performance Indicators/targets: Provide financial management and control expenditure for the Department.

206	DEPARTMENT OF FINANCE	206
-----	-----------------------	-----

ACTIVITY SECURITY & CLEANING CONTRACTS (206-1201-1-102)

A. Expenditure (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2009	2010	2011
128 Routine Maintenance Expenses		330.0	442.4
135 Other Operational Expenses	996.4	200.0	670.0
226 Substantial and Specific Maintenance		500.0	
TOTAL	996.4	1,030.0	1,112.4

B. Other Data in 2011

- 1 Performance Indicators/Targets: Provide Security and cleaning services for Vulupindi Haus.

206	DEPARTMENT OF FINANCE	206
-----	-----------------------	-----

ACTIVITY EXECUTIVE BRANCH (FINANCE) (206-1201-1-105)

A. Expenditure (in Thousands of Kina)

Expenditure Items	Actual	Appropriation	
	2009	2010	2011
111 Salaries and Allowances	912.5	601.4	797.1
112 Wages		14.7	
113 Overtime	19.9	10.0	
114 Leave Fares	26.4	41.0	
116 Contract Officers Education Benefits	120.0		
121 Travel and Subsistence Expenses	86.9	209.0	221.0
123 Office Materials and Supplies	35.0	30.0	33.0
125 Transport and Fuel	113.0	110.7	114.5
126 Administrative Consultancy Fees	1,235.4	1,444.0	947.4
128 Routine Maintenance Expenses		43.0	
135 Other Operational Expenses	373.6	240.0	
141 Retirement Benefits, Pensions, Gratuities and Retrenchment	91.4	270.0	88.4
142 Membership Fees and Contributions			0.9
221 Office Furniture and Equipment		44.0	
222 Purchase of Vehicles	73.8		150.0
TOTAL	3,087.9	3,057.8	2,352.3

B. Other Data in 2011

- 1 Staffing: 15: SOS 12; vacancies 3.
- 2 Vehicles: 6
- 3 Performance Indicators/Targets: Manage the operations of the department in accordance with its established tasks and responsibilities at the executive level.