



**DEPARTMENT OF TREASURY**  
**Budget Division**

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## **BUDGET CIRCULAR 1/2012**

**11 April 2012**

**CIRCULAR LETTER TO:**

**Provincial Administrators, Departmental Heads and Heads of Statutory Authorities**

### **2013 NATIONAL BUDGET TIMETABLE**

#### **1. Purpose**

To provide the key dates and guiding principles for the 2013 National Budget.

#### **2. Distribution**

Heads of Departments, Heads of Statutory Authorities and Provincial Administrators (agencies) should provide key officers in their agency with a copy of this Budget Circular and the Timetable at **Attachment A**.

#### **3. Timetable**

The Timetable provides key dates for the 2013 National Budget. These dates are subject to approval by the National Executive Council (NEC). Treasury will advise agencies of the confirmed dates.

2013 New Development Project Submissions are due by **Friday 29 June 2012**. Recurrent and Ongoing Development Budget Submissions are due by close of business **Friday 3 August 2012**.

- **Recurrent Budget Submissions** must be delivered to the **Department of Treasury**.
- **2013 Development Budget Submissions** must be delivered to the **Department of National Planning and Monitoring**.

The Contact Officers listed at the end of this Circular can provide further information on Recurrent and Development Budget Submissions.

#### **4. Guiding Principles for the 2013 National Budget**

The 2013 National Budget will continue the focus of previous National Budgets of allocating funding to the Government's policy priorities, in particular the national economic and policy priorities outlined in the:

- **Medium Term Fiscal Strategy 2008-2012;**
- **Medium Term Debt Strategy 2009-2013; and**
- **Medium Term Development Plan (MTDP) 2011-2015.**

**Heads of Departments, Heads of Statutory Authorities and Provincial Administrators** should ensure their agency's 2013 Budget Submission is framed according to these policies. Copies can be obtained from the Treasury website ([www.treasury.gov.pg](http://www.treasury.gov.pg)).

Further information on the 2013 National Budget process, including the issuing of Budget Ceilings, will be provided in future Budget Circulars.

## **5. Budget Discipline**

The Government delivered a balanced National Budget for 2012 and will maintain its prudent approach to fiscal management throughout this year through careful and disciplined allocation and expenditure. I remind Heads of Departments, Heads of Statutory Authorities and Provincial Administrators of your legal responsibility to manage your agency so that it remains within the legislated 2012 Budget Appropriations (Recurrent and Development). Should you require further information on your agency's 2012 Budget Appropriation, please contact the appropriate Treasury and Planning officer listed below.

Should additional high priority expenditure be required in your agency, you will need to fund it by identifying savings elsewhere within your agency. This could mean that some of the expenditure items funded in the 2012 Budget (Recurrent and Development) for your agency may need to be reconsidered.

## **6. Contact Details**

### **Recurrent Budget (Department of Treasury)**

Economic & Infrastructure Sector	Mr Ropit Botong	312 8781
Social Sector	Ms Ruth Veapi	312 8753
Law & Order Sector	Ms Maryanne Maspok	312 8855
Administrative Sector	Ms Maryanne Maspok	312 8855
Provincial Sector	Ms Ruth Veapi	312 8753

### **Development Budget (Department of National Planning & Monitoring)**

Economic Sector	Ms Monica Lopyui	328 8505
Infrastructure Sector	Mr Kelly Kabilo	328 8557
Social Sector	Ms Ilma Gani	328 8572
Law & Justice & Administrative Sectors	Mr Siboney Reuben	328 8509
Police & Defence	Mr Willie Kumanga	328 8510
Provincial Sector	Mr Jacob Areman	325 8303
HIV/AIDS & Climate Change	Mrs. Rhoda Yani	328 8506

**SIMON TOSALI**

Secretary

**Attachment A:** 2013 National Budget Timetable