

Country: Independent State of Papua New Guinea (PNG)

Name of Project: Enhancing Labor Mobility from Papua New Guinea (PNG) (ELMPNG - 174594)

Credit No: 7317 - PG

Contract Title: Hiring of Procurement Specialist

Reference No.: PG-DOT-328222-CS-INDV

1. The Government of Papua New Guinea has received financing from The World Bank towards implementation of a Labour Mobility Project. The Project objective is to strengthen government systems in Papua New Guinea that support workers and their households to benefit from overseas employment opportunities, with a focus on women and disadvantaged groups. The total funding envelope is US\$32 million.
2. The implementing agency for this project is the Department of Treasury (DoT), whilst the Labour Mobility Unit (LMU) within the DoT is set to undertake day-to-day implementation of the project. The LMU is the national unit tasked with administering labour mobility from PNG.
3. The objective of the assignment for the Procurement Specialist is to support the DoT and LMU to undertake planned and approved procurement activities in a timely manner and in compliance with the procurement requirement of the World Bank (WB) and Government of Papua New Guinea (GoPNG), noting that WB requirements take precedence.
4. This position is located in Port Moresby and is open to PNG Nationals and permanent residents. The Procurement Specialist position is a part time role. The PS will provide on shore (field) and offshore (home) support for 145 days over a one year period. This contract maybe extended, subject to an ongoing need, satisfactory performance and availability of funds. The Project closing date currently is June 30, 2027.
5. The detailed Terms of Reference (TOR) for the assignment can be found at the following website: <https://treasury.gov.pg/html/lmu/LMU.html>
6. Department of Treasury (DoT), PNG now invites eligible individuals ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services (attach curriculum vitae with description of experience in similar assignments, similar conditions, etc.). Firms' staff may express interest through the employing firm for the assignment and, under such situation, only the experience and qualifications of individuals shall be considered in the selection process. The criteria for selecting the Consultant are:

Required Qualifications

- An advanced degree (MA/MS/MBA) in engineering, procurement, law, finance, business administration, project management or related discipline.

Required Skills, Knowledge and Experience

- At least 10 years 'work experience in public procurement
- Work experience in a country similar to PNG would be an advantage
- Possess a high degree of integrity and accountability in all aspects of project procurement (referees to be provide on request).
- Excellent English oral and written communication skills, including the ability to synthesize complex concepts in simple, easy-to-understand messages;
- Fluent in spoken and written English and Tok Pisin.

Desirable Knowledge and Experience

- Female candidates are strongly encouraged to apply.
- Know World Bank or other international donor procurement requirements

7. The attention of interested Consultants (including firms) is drawn to paragraph 3.14, 3.16 and 3.17 of the World Bank's *Procurement Regulations for IPF Borrowers* July 2016, revised November 2020 ("the Regulations"), setting forth the World Bank's policy on conflict of interest.

8. Further information can be obtained at the address below during office hours.

9. Expressions of Interest must be submitted through <https://treasury.gov.pg/html/lmu/LMU.html> on or before **Friday 12th July 2024, before 1700 Hrs.** Local Time.

10. For further information the following contact details are provided:

Andrew Oaeke,

Secretary,

Office of the Secretary, Department of Treasury,

PO Box 542, Waigani,

City: Port Moresby, National Capital District Country:

Papua New Guinea

Attention: Project Manager, ELMPNG

E-mail: Jacob_Gop@treasury.gov.pg/jacobgop@gmail.com

Copy

email: Brenda_Urambari@treasury.gov.pg/urambaribrenda@yahoo.com

TEMPLATE FOR CURRICULUM VITAE (CV)

Name of Expert: {Insert full name}
Date of Birth: {day/month/year}
Country of Citizenship/Residence

Education: {List college/university or other specialized education, giving names of educational institutions, dates attended, degree(s)/diploma(s) obtained}

Employment record relevant to the assignment: {Starting with present position, list in reverse order. Please provide dates, name of employing organization, titles of positions held, types of activities performed and location of the assignment, and contact information of previous clients and employing organization(s) who can be contacted for references. Past employment that is not relevant to the assignment does not need to be included.}

Period	Employing organization and your title/position. Contact information for references	Summary of activities Country performed relevant to the Assignment
[e.g., May 2005-present]	[e.g., Ministry of, advisor/consultant to... For references: Tel...../e-mail.....; Mr. Hbbbb, deputy minister]	

Membership in Professional Associations and Publications:

Language Skills (indicate only languages in which you can work): _____

Adequacy for the Assignment:

Reference to Prior Work/Assignments that Best Illustrates Capability to Handle the Assigned Tasks

Expert's contact information: (e-mail, phone.....)

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience, and I am available, as and when necessary, to undertake the assignment in case of an award. I understand that any misstatement or misrepresentation described herein may lead to my disqualification or dismissal by the Client, and/or sanctions by the Bank.

		{day/month/year}
Name of Expert	Signature	Date