

Country: Independent State of Papua New Guinea (PNG)

Name of Project: Enhancing Labor Mobility from Papua New Guinea (PNG) (ELMPNG - 174594)

Credit No. 7137-PG

Assignment Title: Social Risk, Welfare and Labour Specialist.

Reference No.: PG-DOT-433176-CS-INDV

1. The Independent State of Papua New Guinea has received financing from the World Bank towards the implementation of a labour mobility project, and intends to apply part of the proceeds for consulting services. The project objective is to strengthen government systems in Papua New Guinea that support workers and their households to benefit from overseas employment opportunities, with a focus on women and disadvantaged groups. The total funding envelope is US\$32 million.
2. The Implementing Agency for this project is the Department of Treasury (DoT), whilst the Labour Mobility Unit (LMU) within the DoT is set up to undertake day-to-day implementation of the project. The LMU is the national unit tasked with administering labour mobility from PNG.
3. The consulting services (“the Services”) include the engagement of a Social Risk, Welfare and Labour Specialist, working closely with relevant LMU staff - including the Director, Worker Wellness and Welfare Officer(s) and Country Liaison Officer(s), and other Project Management Unit (PMU) staff, and will be responsible for:
 - Supporting the development and functions of the LMUs Worker Welfare Unit including development and implementation of a Worker Welfare Strategy and systems and procedures and capacity for social, welfare and labour risk management.
 - Providing technical inputs and implementation support to ensure social, labour and welfare risks for workers and their families are managed throughout the implementation of the project and the labour mobility cycle more broadly.
 - Ensuring all project activities are carried out in accordance with the Project’s E&S instruments and World Bank E&S standards.
 - Assist to develop the capacity of LMU staff for social, labour and welfare risk management.
4. **Duration of the Assignment:** The assignment will be conducted in Port Moresby, Papua New Guinea and from the consultant’s home base. Split to be negotiated with the preferred consultant – with a preference of maximizing time in country. The Position reports to the Project Manager. This role requires extensive travel to target provinces and districts across Papua New Guinea. The Project closing date is June 30, 2027. The anticipated start date of the assignment is September 2024.
5. The detailed Terms of Reference (TOR) for the assignment can be found at the following website: <https://treasury.gov.pg/html/lmu/LMU.html>
6. Department of Treasury (DoT), PNG now invites eligible individuals (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services (attach curriculum vitae with description of experience in similar assignments, similar conditions, etc.). Firms’ staff may express interest through the employing firm for the assignment and, under such situation, only the experience and qualifications of

individuals shall be considered in the selection process. The criteria for selecting the Consultant are:

Mandatory

- A graduate degree in social science or related discipline
- Minimum 5 years-experience in social risk management, labour and welfare in an international labour mobility or related context;
- Hands on experience developing solutions to manage current and emerging risks associated with international labour mobility.
- Excellent English oral and written communication skills, including the ability to synthesize complex concepts in simple, easy-to-understand messages.

Desirable:

- Current knowledge of Australia and/or NZ workplace laws and practices desirable
- Experience in implementing government, World Bank or other international donor safeguards systems is desirable.
- Previous experience with Australia or NZ international labour mobility programs
- Previous experience working with PNG or other Pacific countries on similar assignments.

7. The attention of interested Consultants (including firms) is drawn to paragraph 3.14, 3.16 and 3.17 of the World Bank’s *Procurement Regulations for IPF Borrowers* November 2020 (“the Regulations”), setting forth the World Bank’s policy on conflict of interest.
8. Further information can be obtained at the address below during office hours.
9. Expressions of interest must be delivered in written form to the address below (in person, or by mail, or by email) or submitted through <https://treasury.gov.pg/html/lmu/LMU.html> on or before **July 26th 2024, before 1000 Hrs. PNG Local Time. (Late Submission Will Not Be Considered).**

Chief Executive Officer
National Procurement Commission
P.O Box 6457, BOROKO, National Capital District.
Twin Tower 1, Level 2, located along Sir John Guise Drive way
Phone: (+675) 311 3777 Fasmile: (+675) 311 3778
Email: josephine.makiba@npc.gov.pg/veari.hitolo@npc.gov.pg and
Cc: [Brenda Urambari@treasury.gov.pg](mailto:Brenda_Urambari@treasury.gov.pg)

Authorized by:

.....
JOE SAPA
ACTING CHIEF EXECUTIVE OFFICER

Date: 04/07/2024

TEMPLATE FOR CURRICULUM VITAE (CV)

Name of Expert:	{Insert full name}
Date of Birth:	{day/month/year}
Country of Citizenship/Residence	

Education: {List college/university or other specialized education, giving names of educational institutions, dates attended, degree(s)/diploma(s) obtained}

Employment record relevant to the assignment: {Starting with present position, list in reverse order. Please provide dates, name of employing organization, titles of positions held, types of activities performed and location of the assignment, and contact information of previous clients and employing organization(s) who can be contacted for references. Past employment that is not relevant to the assignment does not need to be included.}

Period	Employing organization and your title/position. Contact information for references	Country	Summary of activities performed relevant to the Assignment
[e.g., May 2005-present]	[e.g., Ministry of, advisor/consultant to... For references: Tel...../e-mail.....; Mr. Hbbbbb, deputy minister]		

Membership in Professional Associations and Publications:

Language Skills (indicate only languages in which you can work): _____

Adequacy for the Assignment:

Reference to Prior Work/Assignments that Best Illustrates Capability to Handle the Assigned Tasks

Expert's contact information: (e-mail, phone.....)

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience, and I am available, as and when necessary, to undertake the assignment in case of an award. I understand that any misstatement or misrepresentation described herein may lead to my disqualification or dismissal by the Client, and/or sanctions by the Bank.

		{ day/month/year }
Name of Expert	Signature	Date